



Stockholm

11-15 April 2014

29th Annual EAU Congress

www.eaustockholm2014.org

EAU

**European
Association
of Urology**

MANUAL SPONSORED SESSIONS

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1. FACULTY

Please find below information on aspects related to the faculty in your sponsored session.

1.1 Faculty Honorarium

The speakers in your sponsored session will receive an honorarium for their participation in your sponsored session. Your faculty will receive the honoraria directly from the EAU and you will be invoiced for the honoraria in due course.

1.2 Faculty Registration

The EAU Congress Office will register the chair and speakers of your sponsored session for the early registration fee and will send you the registration confirmations and invoice in due course. Please inform Ms. Evelyn Whyte, e.whyte@congressconsultants.com of the invoice address and contact details of the contact person to whom the registration confirmations should be sent.

1.3 Faculty Travel

It is your responsibility to make all travel arrangements directly with your faculty.

Private ground transportation in Stockholm can be arranged through our preferred supplier Onsite Destination Services, offering chauffeured vehicles 24 hours a day.

Onsite Destination Services (Sedan – Minivan – Mini Coach – Coaches)

Mr. Willemar Conijn

T: +33 18 41 73 701 (Reservations 24/7)

reservations@onsite.fr

1.4 Faculty Housing

Accommodation for your faculty can be arranged through the official housing agency K.I.T.

K.I.T. Group GmbH

Ms. Merryn Scholz

Kurfürstendamm 71

10709 Berlin

Germany

T: +49 30 24 60 34 00

F: +49 30 24 60 33 99

eau2014hotels@kit-group.org

2. SESSION ROOM

2.1 Room names and capacities

Please find the room names and capacity of the session rooms below:

<i>Room name</i>	<i>Capacity</i> <i>(theatre seating)</i>
eURO Auditorium*	3,000
Room A2	600
Room A4	600
Room A6	600
Room A8	600
Room A10	430
Room A11	430
Room K1	506
Room K2	309
Room K11	100

- Carefully check your room name. The names mentioned above will be used on the signage.

* for the eURO Auditorium see § 2.4.2 and § 2.9.1

2.2. Floor plan

PDF files of the session room floor plans will be available on the sponsored sessions website.

2.3. Site inspection

If you wish to organise a site inspection to the congress venue to visit the session rooms at the Stockholmsmässan, please contact Mrs. Niddi Siven to make an appointment, Niddi.Siven@stockholmsmassan.se.

2.4 Audiovisual equipment/furniture

2.4.1. Standard set-up

The following standard set-up will be provided:

- theatre set-up (*check § 2.1 for capacity*)
- 1 lectern including digital name display
- **2 m|chair speaker tables**
each table has the following:
 - 2 x front screens,
 - 2 x confidence monitors,
 - 1 x touch screen,
 - 2 x 1D barcode scanner
 - 2 chairs
- 1 projection screen
- 1 data/video projector
- 1 laptop for PowerPoint presentation (latest PowerPoint version) on lectern
- 1 mouse pointer
- technical support
- sound equipment:
 - 1 goose neck microphone on lectern

- 1 wired clip microphone on lectern
- 4 microphones on speaker tables
- 4 wired interruption microphones on floor stand

2.4.2. eURO Auditorium set up

All equipment in the eURO Auditorium will be provided by mediAVentures. Please contact Mr. Wim Samyn, sales manager, wimsamyn@mediaventures.be, T: +32 47 59 80 127 to discuss further details.

2.4.3. Additional audiovisual equipment/furniture and other

- Additional chairs and speaker tables can be ordered through the EAU Congress Office, Ms Evelyn Whyte, e.whyte@congressconsultants.com
- Additional audiovisual equipment can be ordered through ACS audiovisual solutions, Mr. Chris van Vendelo, eau2014@acsaudiovisual.com.
The EAU holds no responsibility for any additional audiovisual equipment/furniture used in the meeting rooms which has not been ordered through the EAU Congress Office and ACS audiovisual solutions.
- Additional orders such as hospitality tables, flowers etc can be ordered from the congress centre, Mrs. Niddi Siven, Niddi.Siven@stockholmsmassan.se.

2.4.4. Audience response/voting system

If you wish to order voting keypads (for voting or interactive discussions), please contact ACS audiovisual solutions, Mr. Chris van Vendelo, eau2014@acsaudiovisual.com.

Please inform the EAU Congress Office, Ms. Evelyn Whyte, e.whyte@congressconsultants.com if you will use voting pads provided by another company.

2.5. Speaker name display

Symposia:

Speaker names will be automatically projected on the plasma in front of the lectern and will also be projected on the speaker table.

Workshops:

Speaker names will be automatically projected on the plasma in front of the lectern. The EAU will provide speaker nameplates for the speaker table. You may of course provide your own speaker nameplates.

2.6. Hostess assistance

During your sponsored session 3 EAU hostesses are available:

- 1 hostess to assist speakers
- 2 hostesses to scan the badges of the delegates who enter the room at the start of your session

The hostesses follow the instructions of the EAU supervisors and their task is to ensure that the session runs smoothly and to perform the tasks they are assigned to by the EAU. Please note that it is not allowed to request the hostesses to do other tasks like handing out materials etc. Additional hostess assistance to hand out materials etc. can be booked via the congress venue.

Mr. Torbjörn Erkers

T: +46 8 749 42 98

hostess@stockholmsmassan.se

2.7. Scanners

EAU will provide scanning facilities and 2 hostesses to scan the badges of the delegates participating in sponsored sessions. To order additional scanners (€250 apiece) please contact Mrs. Lisette Schreuder, l.schreuder@uroweb.org. Additional hostess assistance can be booked via the congress venue, see §2.6.

2.8. Catering

You are permitted to organise catering before or after your sponsored session. The catering can only start 30 minutes before the start of the session and last 1 hour after your session. Catering is not allowed inside the session rooms. If you are using catering services, please be sure to organise cleaning as well. The EAU allows a basic set up of catering services.

For catering orders, special requirements or other information please contact the caterer directly. Please note that the deadline for ordering catering is 7 March 2014. EAU cannot be held accountable for the services of Mässrestauranger AB.

Mässrestauranger AB
Ms. Caroline Karlsson
Mässvägen 1
12580 Stockholm
T: +46 (0)8 727 72 30
event@massrestauranger.se
www.massrestauranger.se

Should you require further information about the set-up of your catering arrangements please contact Ms. Evelyn Whyte, e.whyte@congressconsultants.com

2.9. Lectern

The lectern provided in the session room is equipped with a digital plasma screen with a standard EAU design.

If you wish to brand the digital plasma screen, free of charge, please contact M events Cross Media GmbH, Ms. Julia Pas, julia.pas@m-events.com to receive an order form with the design details. For an additional cost, M events can work with you to create your own design. Please contact M events for prices. The deadline for ordering your plasma screen design is 21 March 2014.



Lectern with plasma screen

2.9.1. eURO Auditorium lectern

All equipment in the eURO Auditorium will be provided by mediAVentures. Please contact Mr. Wim Samyn, sales manager, wimsamyn@mediaventures.be, T: +32 47 59 80 127 to discuss further details.

2.10. Speaker tables

The standard set-up for symposia rooms: 2 m|chair speaker tables each table has 2 x front screens, 2 x confidence monitors, 1 x touch screen, 2 x 1D barcode scanner + 2 chairs. These tables are equipped with a digital speaker name display with a standard EAU design. Extra speaker tables can be ordered through EAU Congress Office, Ms. Evelyn Whyte, e.whyte@congressconsultants.com

If you wish to brand the digital plasma screen, please contact M events Cross Media GmbH, Ms. Julia Pas, julia.pas@m-events.com to receive an order form with the design details. M events can also work with you to create your own design. Please contact M events for prices. The deadline for ordering your plasma screen design is 21 March 2014.



The standard set-up for workshop room: 2 speaker tables with 1 integrated TFT monitor per table + 4 chairs. Extra speaker tables can be ordered through EAU Congress Office, Ms. Evelyn Whyte, e.whyte@congressconsultants.com



2.10.1 eURO Auditorium speaker table

All equipment in the eURO Auditorium will be provided by mediAVentures. Please contact Mr. Wim Samyn, sales manager, wimsamyn@mediaventures.be, T: +32 47 59 80 127 to discuss further details.

3. PROMOTION OPPORTUNITIES

Placing materials such as banners and poster boards in the meeting room is permitted as long as the attendees' view is not blocked. Promotional material may only be visible during the sponsored session and must be removed immediately after the session.

3.1 Promotion board near the entrance of the session room

On the day of your sponsored session you may put up one promotional poster, maximum size A0.

The EAU will provide a special poster board for this purpose at the entrance to the session room.

3.2 M look screen

There is a plasma screen at the entrance to the session room which can be branded with your company add prior and during your symposium. If you wish to use this screen to brand your symposium with your own design, please contact M events for the procedure and prices before 21 March 2014; M events Cross Media GmbH, Ms. Julia Pas, julia.pas@m-events.com.

3.3 Hospitality desk at entrance to session room

There will be one hospitality desk and 2 chairs just outside the session room. This desk can be used to display promotional material and brochures.

3.4 Promotion on lectern screen

See § 2.9.

3.5 Promotion on speaker table

See § 2.10.

3.6 Webcasts

It is possible to order a webcast of your sponsored session through the EAU. However please ensure that all presentations must be uploaded through the Speaker Service Centre. For more information and prices, please contact the EAU Central Office, Mrs. Lisette Schreuder, l.schreuder@uroweb.org

3.7 Webcast CD

Webcast CDs can be produced and will be available after the congress. The webcast should be organised through the EAU. For more information and prices, please contact the EAU Central Office, Mrs. Lisette Schreuder, l.schreuder@uroweb.org

3.8 Videotaping

If you wish to videotape your session, permission must be granted from the EAU. In all cases, a copyright fee of € 15,000 will have to be paid. For further information please contact the EAU Central Office, Mr. Peter Hazenberg, p.hazenberg@uroweb.org

Publication of above mentioned content other than for the EAU should be in consultation with the EAU.

3.9 Audiotaping

If you wish to audiotape your session, permission must be granted from the EAU. In all cases, a copyright fee of € 500 will have to be paid. For further information please contact the EAU Central Office, Mr. Peter Hazenberg, p.hazenberg@uroweb.org

Publication of above mentioned content other than for the EAU should be in consultation with the EAU.

3.10 Hospitality suites

The EAU offers you the opportunity to rent a hospitality suite at the congress venue. A hospitality suite gives your company the possibility to welcome your clients in a private atmosphere.

Catering, furniture, signage, phone lines or AV equipment are not included and should be ordered separately; on confirmation of your hospitality suite you will receive a list with contacts and order forms.

If you wish to rent a hospitality suite please contact the EAU Congress Office, Mrs. Lisette Schreuder, l.schreuder@uroweb.org.

3.11 Delegate mailing list

The EAU will provide a pre-registered mailing list (Excel list) to all organisers of sponsored sessions. The list will be sent on 6 March 2014. This list includes only postal addresses (no email) and is for single use only.

The EAU will provide sponsoring companies with two Excel mailing lists after the congress:

1. List of delegates who attended the sponsored sessions on 2 May 2014
2. Final registration list of all delegates who attended the congress on 2 May 2014

These lists will include postal addresses, but no email addresses and are for single use only.

3.12 Bag inserts

To promote your sponsored session, you may wish to insert a session invitation in all congress delegate bags. You can order this promotional option for € 8,000 (excl. VAT). Please contact Ms. Wendy Denissen at w.denissen@uroweb.org for further details, or make your direct booking using the order form in the Sponsoring Options document. The deadline for ordering bag inserts is 13 March 2014.

- A sample of your bag insert must be sent to the EAU for approval by 10 March 2014. Please email a PDF sample to Ms. Leike Henssen, l.henssen@congressconsultants.com. Inserts must not exceed an A4 format (210x297 mm) and a max. weight of 50 grams
- If you wish to use the EAU logo in your artwork, please see instructions in paragraph 3.13.
- A total quantity of 12,500 inserts must be shipped.
- Deadline delivery bag insert: Between 22 and 28 March 2014

Shipping address:

Shipment label must include:

1. Company name
2. Bag inserts EAU 2014
3. Bag insert number EAU BI XXX
4. Number of boxes (1 of _)

Please stick a sample of the bag insert on every box of the shipment!

Fairexx Logistics for Exhibitions BV
EAU: Bag inserts
De Trompet 1540
1967 DB Heemskerk
The Netherlands

Mr. Paul van Zijl

T: +31 251 25 00 60
F: +31 251 25 00 65
paul.van-zijl@fairexx.nl

Please note the following conditions:

- Company will be responsible for the shipping costs of the bag inserts to the Netherlands; delivery deadline: Between 22 and 28 March 2014
- EAU will cover the warehouse storage costs between 22 and 28 March 2014; costs for earlier warehousing will be not be covered
- EAU will take care of shipping the bag inserts to the congress venue
- In case the delivery deadline cannot be met additional costs may be involved

3.13 Sponsored session promotion area

You are allowed to display one promotional poster per sponsored session at a specially assigned area in the congress centre. The poster boards include shelves on which your brochures can be displayed and your company name. The poster boards are arranged alphabetically. The maximum size for the poster is A0.

Posters can be displayed from Friday, 11 April 2014 from 09.00 onwards.

Location: TBC



3.14 Use of EAU and/or Stockholm congress logo

All printed materials containing the EAU and/or the Stockholm Congress logo must be officially approved by the EAU Congress Office, Ms. Ivanka Moerkerken, i.moerkerken@uroweb.org

Information on the use of the EAU and Stockholm Congress logo is explained in the separate house style document.

3.15 Promotion banners in the session room

Sponsoring companies can set up a banner on both sides of the projection screen in the session room. If you wish to set up banners, please note that this has to be done during the appointed rehearsal time, provided they remain rolled up and invisible to the audience until the start of the sponsored session.

If you would like to hang banner(s), please contact ACS audiovisual solutions, Mr. Chris van Vendelo, eau2014@acsaudiovisual.com.

ACS audiovisual solutions will assist you with hanging the banners in the room. ACS can also advise you on the best banner size for the room in which you are hosting your symposium.

3.16 Public areas

It is not permitted to display any promotional material at the entrances and in the public areas of the congress centre for the duration of the congress. Promotion of your sponsored session is only permitted 30 min prior to the official starting time of the session until the end of the session within a range of 5 meters from the main entrance of the dedicated session room.

3.17 Exhibition

Promotion of your sponsored session is allowed at your company's exhibition booth but not in the exhibition aisles.

3.18 Hotels

It is permitted (with the approval of the hotel management) to put up a poster in the lobby of your speakers hotel. It is not permitted to have a booth or distribute promotional flyers in the hotels.

3.19 Getting your materials where you want them: In the session room

If you wish to send materials for the sponsored session to the congress venue please note the following:

If your sponsored session is organised by an agency; please make sure that they indicate your company name and name of the room on all shipments.

Shipment address:

Shipment label must include:

1. Company name (name of the company sponsoring the session)
2. Contact name & mobile number
3. Sponsored session material
4. Session room, session date & time
5. Number of boxes (1 of _)

Please stick a sample of your promotional material on every box!

Fairexx Logistics for Exhibitions BV
EAU: Sponsored session – Company name
De Trompet 1540
1967 DB Heemskerk
The Netherlands

Mr. Paul van Zijl
T: +31 251 25 00 60
F: +31 251 25 00 65
paul.van-zijl@fairexx.nl

3.20 European Urology Today and EUT Congress News

European Urology Today (EUT), the bi-monthly newsletter of the EAU, and EUT Congress News, the special daily congress edition of EUT, can function as a platform for you to give additional exposure to your sponsored session. This could be by means of an advertisement, triggering delegates to visit your upcoming session, or by means of a post-congress advertorial, looking back at the session and summarising your most important presentations and findings.

All sponsored session organisers are entitled to a 25% discount on advertorial space in the post-congress issue of EUT for the publication of their post-congress report.

For availability and prices of the different options, please contact Mrs. Lisette Schreuder at l.schreuder@uroweb.org.

4. ON-SITE ORGANISATION OF YOUR SESSION

4.1 Session rehearsal

The session room will be available for a session rehearsal. The EAU Congress Office, Ms. Evelyn Whyte, e.whyte@congressconsultants.com, will send you a time slot by email. Please contact Ms. Evelyn Whyte before 1 March 2014, if you do not require a time slot for a rehearsal.

Speakers must hand in their digital presentations at least three hours prior to the start of the rehearsal in the Speaker Service Centre.

4.2 Room dressing

Please note that there is a maximum of 30 minutes available for room dressing before the start of the session.

4.3 Uploading presentations

Speakers can upload their presentations prior to the congress through the faculty website at: <http://faculty.uroweb.org>

Representatives of sponsoring companies who wish to upload the slides for one or more speakers are kindly asked to report to the Speaker Service Centre. Slides must be handed in at least three hours prior to the start of the session.

The presentation management process is handled by M Events Cross Media GmbH



As M Events uses a network based presentation system, the use of personal laptops in the session rooms is strictly forbidden! All presentations should be handed in at the Speaker Service Centre - PowerPoint 2003, 2007 and 2010 are accepted. If the presentations include videos, please ensure that you have all the original video files with you (all video formats are accepted)..

4.4 Speaker Service Centre

All presentations should be handed in at the Speaker Service Centre, at least three hours prior to the start of the session.

Opening hours:

Thursday, 10 April	14.00 - 19.00 hrs
Friday, 11 April	08.00 - 19.00 hrs
Saturday, 12 April	07.00 - 19.30 hrs
Sunday, 13 April	07.00 - 19.30 hrs
Monday, 14 April	07.00 - 19.30 hrs
Tuesday, 15 April	07.00 – 14.00 hrs

5. IMPORTANT REGULATIONS, GUIDELINES & INFORMATION

5.1. Important deadlines

- | | |
|-------------------------|---|
| 1 May 2013 | Deadline sponsored session requests (incl. topic and chair) |
| 3 July 2013 | Confirmation of time slots by EAU |
| 30 July 2013 | Deadline proposal chair
Companies should send their proposal for a chair to the EAU Congress Office. Proposal needs to be approved by the EAU Executive Committee.

Chairs will be officially invited by the EAU Congress Office.

<i>It is NOT allowed for a chair or speaker to participate in more than one sponsored session.</i> |
| 1 August 2013 | Contracts will be sent out to the sponsoring companies together with the 1 st version of the sponsored session manual incl. logistic information |
| 1 August 2013 | Deadline full programme
Companies should send their full programme (including speaker names, lecture titles and aims & objectives) to the EAU Congress Office. Programmes need to be approved by the EAU Executive Committee.

Speakers will be officially invited by the EAU Congress Office.

The chair will be notified by the EAU Congress Office as soon as all speakers have accepted the invitation. Subsequently the chair should contact the speakers in the session to discuss the organisation of the session.

<i>It is NOT allowed for a chair or speaker to participate in more than one sponsored session.</i> |
| 3 September 2013 | Deadline full programmes incl. aims & objectives. Full programme will be put on the EAU Stockholm website. |
| 3 October 2013 | The EAU Congress Office provides the sponsoring companies with an updated version of the sponsored session manual incl. logistic information. |
| 18 February 2014 | The EAU Congress Office will print the Programme Book |
| 7 March 2014 | Deadline for ordering catering |
| 13 March 2014 | Deadline for ordering bag inserts |

5.2 Rules and regulations

- The company is responsible for the scientific content of the session.
- The full programme should be conducted in English.
- Chairs/speakers can only be invited through the EAU. Programme and speaker proposals must be first sent to the EAU Congress Office for approval by the EAU Executive Committee.
- It is not allowed for a chair or speaker to participate in more than one sponsored session.
- As the EAU Annual Congress is a European congress the aim is to have European chairs and speakers. Please take this into consideration when composing your programme.
- The EAU has set a fixed honoraria (for further details, please see the contract).
- If a speaker has a link with the industry (including advisory board) this should be mentioned prior to the session and in the programme announcements.
- The EAU trusts that companies, next to the EAU regulations, commit to the existing European and national regulations of the healthcare authorities.

For any questions regarding sponsored sessions, please contact:

Evelyn Whyte, Project Assistant, EAU Scientific Programme: e.whyte@congressconsultants.com

Claudia Herrmann, Project Manager, EAU Scientific Programme: c.herrmann@congressconsultants.com

5.3 EAU rules regarding non-official meetings

During the period 9 - 16 April 2014 inclusive, it is strictly forbidden to hold any other (scientific) meetings, symposia, workshops or hands-on training sessions involving more than 5 congress delegates, either within the congress venue or at other location(s) in the city of Stockholm or surrounding areas (500 km). It is also forbidden to organise repeat meetings involving less than 5 congress delegates. The EAU Congress Office should be informed of any meeting(s) involving more than 5 congress delegates during the days mentioned above. Any formal presentations occurring at hospitality events will be regarded as scientific meetings. Hospitality events may only be organised outside the official congress hours and not during the official social events. Violation of the above mentioned rules will have consequences for participation in the official exhibition or sponsored session programme. The EAU trusts that all companies, next to the EAU regulations, commit to the existing European and national regulations of the healthcare authorities. The information contained in this manual can be subject to change.

Exceptions to the above rules are at the discretion of the EAU, please contact Mr. Peter Hazenberg, p.hazenberg@uroweb.org if you require further information.

5.3.1 Social events

Companies should follow the schedule below when organising their social events:

Friday, 11 April 2014	Before 08.00 hrs. After the Congress Opening Ceremony and Networking Reception at 21.00 hrs.
Saturday, 12 April 2014	After the sponsored sessions at 19.30 hrs.
Sunday, 13 April 2014	After the sponsored sessions at 19.15 hrs.
Monday, 14 April 2014	After the sponsored sessions at 19.15 hrs.
Tuesday, 15 April 2014	After closure of the EAU Scientific Programme at 13.20 hrs.

5.4 Small meeting rooms

If you wish to order a small meeting room in the congress venue, please contact the EAU Congress Office, Ms. Tessa Schraven, t.schraven@congressconsultants.com

5.5 Cancellation policy for sponsored sessions

All cancellation of sponsored sessions must be made in writing (registered letter) to Congress Consultants B.V. and will be subject to the following cancellation penalties:

- After having received the written confirmation and after 15 August 2013 without the scientific programme being submitted to the EAU Executive Committee: 15% of the total amount due (incl. VAT) will be invoiced;
- After having received the approval of the scientific programme by the EAU Executive Committee and before 1 December 2013: 50% of the total amount due (incl. VAT) will be invoiced;
- After 1 December 2013: the total amount (incl. VAT) will be invoiced.

5.6 Registration/badges

Organisers of EAU sponsored sessions are entitled to 10 free exhibitor badges. The exhibitor badge allows free access to all sponsored sessions. The exhibitor badges can also be used to register your suppliers.

If you have any questions concerning (exhibitor) registrations please send an email to exhibitorregistration@congressconsultants.com

6. CONTACT DETAILS

EAU Congress Office/ Congress Consultants B.V.

Ms. Evelyn Whyte

T: +31 26 389 1751

e.whyte@congressconsultants.com

Audio Visual Equipment

ACS audiovisual solutions

Mr. Chris van Vendelo

eau2014@acsaudiovisual.com

Audio Visual Equipment eURO Auditorium

mediAVentures

Mr. Wim Samyn

T: +32 47 59 80 127

wimsamyn@mediaventures.be

Bag Inserts

EAU Congress Office/Congress Consultants B.V.

For bookings: Ms. Wendy Denissen

T: +31 26 389 0680

w.denissen@uroweb.org

For logistics: Ms. Leike Henssen

T: +31 26 389 1751

l.henssen@congressconsultants.com

Catering

Mässrestauranger AB

Ms. Caroline Karlsson

Mässvägen 1

125 80 Stockholm

T: +46 (0)8 727 72 30

event@massrestauranger.se

www.massrestauranger.se

Hospitality Suites

European Association of Urology

Mrs. Lisette Schreuder

T: +31 26 389 0680

l.schreuder@uroweb.org

Hostess Assistance

Additional hostesses can be booked via the congress venue

Mr. Torbjörn Erkers

T: +46 8 749 42 98

hostess@stockholmsmassan.se

Housing agency

K.I.T. Group GmbH

Ms. Merryn Scholz

Kurfürstendamm 71

10709 Berlin

Germany

T: +49 30 24 60 34 00

F: +49 30 24 60 33 99

eau2014hotels@kit-group.org

Logos and house style
European Association of Urology
Ms. Ivanka Moerkerken
T: +31 26 389 0680
i.moerkerken@uroweb.org

Presentation management & Design lectern screen
M Events Cross Media GmbH
Ms. Julia Pas
julia.pas@m-events.com

Private ground transportation service company
Onsite Destination Services
Mr. Willemar Conijn
T: +33184173701
reservations@onsite.fr

Sponsoring Options
European Association of Urology
Mr. Peter Hazenberg/ Mrs. Lisette Schreuder
T: +31 26 389 0680
p.hazenberg@uroweb.org / l.schreuder@uroweb.org

Site inspections congress venue
Mrs. Niddi Siven
T: +46 8 749 42 54
Niddi.Siven@stockholmsmassan.se

Small Meeting Rooms
EAU Congress Office/ Congress Consultants B.V.
Ms. Tessa Schraven
T: +31 26 389 1751
t.schraven@congressconsultants.com

Storage
EAU Congress Office/ Congress Consultants B.V.
Ms. Tessa Schraven
T: +31 26 389 1751
t.schraven@congressconsultants.com

Transport
Fairexx
Mr. Paul van Zijl
T: +31 251 25 00 60
paul.van-zijl@fairexx.nl

Venue
Stockholmsmässan
Mässvägen 1; Älvsjö
125 80 Stockholm
Sweden
T +46 (0)8 749 4100
www.stockholmsmassan.se

Webcasting and videotaping
European Association of Urology
Mr. Peter Hazenberg
T: +31 26 389 0680
p.hazenberg@uroweb.org